

MINUTES OF THE REGULAR MEETING OF THE STAFFORD COUNTY SCHOOL BOARD HELD JANUARY 13, 2004, 7:30 P.M., AT THE ALVIN YORK BANDY ADMINISTRATIVE COMPLEX. THE FOLLOWING MEMBERS WERE PRESENT: ROBERT BELMAN, THOMAS VILLACRES, ROBERT HUNT, DANA REINBOLDT, KAREN ZINK, PATRICIA HEALY, VICE-CHAIRMAN, AND EDWARD SULLIVAN, CHAIRMAN, JEAN S. MURRAY, SUPERINTENDENT, AND GLORIA ANZALONE SHELTON, CLERK OF THE BOARD.

The Superintendent called the meeting to order and led the Pledge of Allegiance, followed by a moment of silence.

Approval of Agenda

MOTION MADE BY MR. HUNT AND SECONDED BY MR. SULLIVAN, THAT THE SCHOOL BOARD APPROVE THE AGENDA, AS PRESENTED. VOTING IN FAVOR OF THE MOTION WERE MR. BELMAN, MR. VILLACRES, MR. HUNT, MS. REINBOLDT, MS. ZINK, MS. HEALY, AND MR. SULLIVAN. MOTION CARRIED UNANIMOUSLY.

ORGANIZATIONAL MEETING

MOTION MADE BY MS. ZINK THAT MS. HEALY BE NOMINATED CHAIRMAN.

No further nominations were offered. The superintendent closed nominations.

VOTING IN FAVOR OF THE MOTION THAT MS. HEALY BE ELECTED CHAIRMAN WERE MR. BELMAN, MR. VILLACRES, MR. HUNT, MS. REINBOLDT, MS. ZINK, MS. HEALY, AND MR. SULLIVAN. MOTION CARRIED UNANIMOUSLY.

(Ms. Healy presiding).

MOTION MADE BY MR. SULLIVAN THAT MR. BELMAN BE NOMINATED VICE-CHAIRMAN OF THE SCHOOL BOARD.

No further nominations were offered. The Chairman closed nominations.

VOTING IN FAVOR OF THE MOTION THAT MR. BELMAN BE ELECTED VICE-CHAIRMAN WERE MR. BELMAN, MR. VILLACRES, MR. HUNT, MS. REINBOLDT, MS. ZINK, MS. HEALY, AND MR. SULLIVAN. MOTION CARRIED UNANIMOUSLY.

The School Board took the following action:

Appointed Gloria Anzalone Shelton Clerk of the Board and Catharine White Deputy Clerk of the Board;

Authorized Andrea Bengier to act as the Superintendent's Designee to attend School Board meetings in the absence of the superintendent for a period beginning January 1, 2004-December 31, 2004;

Authorized the superintendent to assign and transfer teachers, principals, and assistant principals from January 1-December 31, 2004;

Authorized the superintendent or designee to issue employment contracts, signed by the Chairman, with appointment to be approved by the School Board at its next regularly scheduled meeting;

Appointed Thomas Villacres to the Stafford County Parks and Recreation Commission;

Appointed Patricia Healy and Karen Zink to the Stafford County Land Use Plan Update Committee;

Appointed Karen Zink to the Stafford County Head Start Policy Committee;

Appointed Robert Belman, Ed Sullivan, and Bob Hunt to the CIP/PPEA Committee

Appointed Ed Sullivan to the Commonwealth Governor's School Board and Dana Reinboldt, alternate.

CITIZENS COMMENTS

The following individuals addressed the School Board concerning proposed changes to the health insurance program: Marta Allshouse, Nicole DelGaudio, Tim Wilson, William Thornton, Stephanie Brutski, Karen Clore, Duane Graysay, Linda Britt, Scott Trotta, Robin DiPeppe, Angela Harding, Ellen Benjamin, Amy Mueller, Mary Lou Pitzer, Doug Schuck, Jennifer Betts, Julia Franklin, and Tom Clark. Arthur Hart spoke concerning the upcoming Commemorative Coin Toss at Ferry Farm.

REPORT OF THE SCHOOL BOARD

Student Matters - Discipline Committee

Earlier this evening, a committee of the Board met to consider student disciplinary matters. In action taken, the committee voted unanimously to:

* Expel Student "A" due to possession of a weapon and authorize him to attend the Regional Alternative Education Program;

* Expel Student “B” due to assault of a student and staff member and also authorize him to attend the Regional Alternative Education Program;

3

* Upheld the long-term suspension of Student “C” for the remainder of the 2003-04 school year due to vandalism and authorize him to attend the Regional Alternative Education Program;

Committee Reports

Mr. Villacres stated that the Parks and Recreation Commission has requested a joint meeting with the School Board. It was recommended that a joint meeting be held prior to the February 10 School Board meeting, beginning at 5:30 p.m.

Comments

Mr. Belman requested that the Veteran’s Day holiday be observed by the school division and become incorporated into the school calendar. Mr. Belman requested volunteers to serve at the Thurman Brisben Homeless Shelter. He also suggested that the school division participate in VDOT’s “Adopt-a-Highway” program. Mr. Belman requested an update on the recommendations made in the Transportation Department Study as well as an update on the YMCA pilot program for before- and after-school daycare. Mr. Villacres offered his congratulations to Ms. Healy and Mr. Belman on becoming Chairman and Vice-Chairman. Mr. Villacres commended Technology for the improvement in emails and ability to communicate with teachers. He also noted improvements to the website and appreciated that it was updated frequently. Ms. Reinboldt stated that she was looking forward to working with everyone and thanked staff for the help that has been extended to her. Ms. Healy thanked Mr. Belman for his help in securing the beautiful school division seal now displayed in Board Chambers. Ms. Healy thanked Mr. Sullivan for his service as Chairman and welcomed the new leadership role.

REPORT OF THE SUPERINTENDENT

January Retreat

Mr. Belman and Mr. Hunt were appointed to prepare the retreat agenda with Dr. Murray. The retreat will be held January 23-24, 2004.

Comments

Dr. Nougaret provided an update on the sprinkler system that failed at Hampton Oaks Elementary School resulting in water damage to several classrooms and the computer lab.

Dr. Murray reminded members that the VSBA was holding a seminar on February 19 for new School Board members as well as a seminar for newly-elected Chairman and Vice-Chairmen and urged members to attend. Dr. Murray announced

once again the addition of four schools which will no longer accept requests for transfers after January 23. Those schools are Thompson Middle School, Gayle Middle School, Winding Creek Elementary School, and Falmouth Elementary School.

CONSENT AGENDA

MOTION MADE BY MR. BELMAN AND SECONDED BY MR. VILLACRES THAT THE SCHOOL BOARD APPROVE THE CONSENT AGENDA, AS PRESENTED. VOTING IN FAVOR OF THE MOTION WERE MR. BELMAN, MR. VILLACRES, MR. HUNT, MS. REINBOLDT, MS. ZINK, MS. HEALY, AND MR. SULLIVAN. MOTION CARRIED UNANIMOUSLY.

The Consent Agenda items were as follows:

- A. Minutes of the December 9, 2003 Meeting
- B. Personnel - Resignations and Appointments
- C. Payment of Bills
- D. Overnight Field Trip Requests
- E. Advisory Committee Appointments

Dr. Murray noted the administrative appointments of Gregory Machi, Assistant Principal at Rocky Run Elementary School, and Mary Howlett-Brandon, Administrative Assistant at Brooke Point High School.

ACTION ITEMS

Proposed Amendment to Policy 4-33

MOTION MADE BY MR. HUNT AND SECONDED BY MR. SULLIVAN THAT THE SCHOOL BOARD APPROVE PROPOSED AMENDMENT TO POLICY 4-33, AS PRESENTED. VOTING IN FAVOR OF THE MOTION WERE MR. BELMAN, MR. VILLACRES, MR. HUNT, MS. REINBOLDT, MS. ZINK, MS. HEALY, AND MR. SULLIVAN. MOTION CARRIED UNANIMOUSLY.

Resolution: Adequate Public Facilities Ordinance

MOTION MADE BY MR. VILLACRES AND SECONDED BY MR. SULLIVAN THAT THE SCHOOL BOARD APPROVE THE PROPOSED RESOLUTION - ADEQUATE PUBLIC FACILITIES ORDINANCE, AS PRESENTED.

Mr. Villacres withdrew his motion.

MOTION MADE BY MR. BELMAN AND SECONDED BY MR. HUNT THAT THE SCHOOL BOARD NOT APPROVE THE PROPOSED RESOLUTION - ADEQUATE PUBLIC FACILITIES ORDINANCE, AS PRESENTED. VOTING IN FAVOR OF THE MOTION WERE MR. BELMAN, MR. HUNT, MS. REINBOLDT, MS. ZINK, AND MS. HEALY; VOTING IN OPPOSITION WERE MR. VILLACRES AND MR. SULLIVAN.

MOTION CARRIED BY A VOTE OF 5-2.

Permission to Reprint Materials

MOTION MADE BY MR. VILLACRES AND SECONDED BY MR. HUNT THAT THE SCHOOL BOARD GRANT PERMISSION TO WILLIAM F. TANNER TO USE THE

5

“PARENT REPORT CARD” IN HIS UPCOMING PUBLICATION ENTITLED “THE COMPLETE GUIDE TO SAFETY AND SECURITY”. VOTING IN FAVOR OF THE MOTION WERE MR. BELMAN, MR. VILLACRES, MR. HUNT, MS. REINBOLDT, MS. ZINK, MS. HEALY, AND MR. SULLIVAN. MOTION CARRIED UNANIMOUSLY.

INFORMATION ITEMS

Tuition Rates FY2004

The School Board reviewed the proposed tuition rates for FY2004 for special education services for tuition students. Action will be requested at the next meeting.

E-Surplus Auction Pilot Program

MOTION MADE BY MR. BELMAN AND SECONDED BY MR. SULLIVAN THAT THE SCHOOL BOARD AUTHORIZE STAFF TO ESTABLISH A PILOT E-SURPLUS PROGRAM TO DISPOSE OF SURPLUS VEHICLES. VOTING IN FAVOR OF THE MOTION WERE MR. BELMAN, MR. VILLACRES, MR. HUNT, MS. REINBOLDT, MS. ZINK, MS. HEALY, AND MR. SULLIVAN. MOTION CARRIED UNANIMOUSLY.

Award of Health Insurance and Dental Contract

The School Board received an update on proposed changes to the health insurance and dental contract. Lee Deskins, Health Insurance Consultant, responded to questions and provided additional information to the School Board. Action will be requested at the next meeting.

School Closings - Inclement Weather

The School Board received information on the protocol used by Administration when schools are closed due to inclement weather. No action was requested.

Kenmore Foundation/Image 1 - 2/21 Commemorative Coin Toss

The School Board received information concerning the request by Kenmore Foundation and Image 1 to allow select middle and high school students to participate in a commemorative coin toss at Ferry Farm on February 21, 2004. No action was requested.

Replacement of Main Electrical Breaker

MOTION MADE BY MR. BELMAN AND SECONDED BY MS. REINBOLDT THAT THE SCHOOL BOARD AUTHORIZE THE USE OF CONTINGENCY FUNDS TO REPLACE THE 4,000 AMP/480-VOLT MAIN BREAKER THAT SERVES BROOKE POINT HIGH SCHOOL. VOTING IN FAVOR OF THE MOTION WERE MR. BELMAN, MR. VILLACRES, MR. HUNT, MS. REINBOLDT, MS. ZINK, MS. HEALY, AND MR. SULLIVAN. MOTION CARRIED UNANIMOUSLY.

6

2004 School Board Meeting Dates

MOTION MADE BY MR. SULLIVAN AND SECONDED BY MR. BELMAN THAT THE SCHOOL BOARD APPROVE THE 2004 SCHOOL BOARD MEETING DATES, AS PRESENTED.

Mr. Sullivan withdrew his second to the motion.

MOTION MADE BY MR. SULLIVAN AND SECONDED BY MR. VILLACRES THAT THE SCHOOL BOARD APPROVE THE 2004 SCHOOL BOARD MEETING DATES, AS PRESENTED, WITH THE EXCEPTION THAT THE ELEMENTARY TEACHER ROUNDTABLE SCHEDULED ON APRIL 13 WOULD BE RESCHEDULED FOR ANOTHER DATE TO BE DETERMINED AT THE SCHOOL BOARD RETREAT. VOTING IN FAVOR OF THE MOTION WERE MR. BELMAN, MR. VILLACRES, MR. HUNT, MS. REINBOLDT, MS. ZINK, MS. HEALY, AND MR. SULLIVAN. MOTION CARRIED UNANIMOUSLY.

The School Board will continue to review possible changes to the dates and times of School Board meetings at their upcoming January retreat.

CLOSED SESSION

Motion: Mr. Belman

Second: Mr. Sullivan

Pursuant to Section 2.2-3711 (a) of the Code of Virginia, I move that the Board convene a closed meeting for the purpose of discussing the following specific matter(s) in agenda items 6B and 6C:

To discuss possible land acquisition, as authorized by Section 2.2-3711 (a) (3); and to discuss personnel matters, as authorized by Section 2.2-3711 (a) (1). Voting in favor of the motion were Mr. Belman, Mr. Villacres, Mr. Hunt, Ms. Reinboldt, Ms. Zink, Ms. Healy, and Mr. Sullivan. Motion carried unanimously.

The School Board reconvened into open session.

Certification of Closed Meeting

Whereas, the Stafford County School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act, and

Whereas, Section 2.2-3711 of the Code of Virginia requires certification by this School Board that such closed meeting was conducted in conformity with Virginia law;

Now, therefore, be it resolved, that the Stafford County School Board hereby certifies that, to the best of each member's knowledge, (I) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification

7

applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered.

Motion: Mr. Belman

Second: Mr. Sullivan

Voting in favor of the motion were Mr. Belman, Mr. Villacres, Mr. Hunt, Ms. Reinboldt, Ms. Zink, Ms. Healy, and Mr. Sullivan. Motion carried unanimously.

MOTION MADE BY MR. BELMAN AND SECONDED BY MR. SULLIVAN THAT THE SCHOOL BOARD APPROVE AWARD OF CONTRACT TO STANTEC CONSULTING SERVICES OF RICHMOND, VIRGINIA IN AN AMOUNT NOT TO EXCEED \$60,000 FOR FURNISHING FEASIBILITY STUDIES ON TAX PARCELS 54-132 AND 46-106 (GRAFTON VILLAGE ELEMENTARY SCHOOL SITE AND ADJACENT 21.65 ACRE PARCEL). VOTING IN FAVOR OF THE MOTION WERE MR. BELMAN, MR. VILLACRES, MR. HUNT, MS. REINBOLDT, MS. ZINK, MS. HEALY, AND MR. SULLIVAN. MOTION CARRIED UNANIMOUSLY.

MOTION MADE BY MR. BELMAN AND SECONDED BY MR. HUNT THAT THE SCHOOL BOARD APPROVE THE SCHOOL DIVISION'S ENTERING INTO THE ASSIGNMENT AGREEMENT FOR A STUDY PERIOD OF APPRAISAL AND SUITABILITY OF THE PROPERTY IDENTIFIED IN THE AGREEMENT AND THAT THE CHAIRMAN WILL SIGN THE AGREEMENT AFTER ALL QUESTIONS ARE ANSWERED. VOTING IN FAVOR OF THE MOTION WERE MR. BELMAN, MR. VILLACRES, MR. HUNT, MS. REINBOLDT, MS. ZINK, MS. HEALY, AND MR. SULLIVAN. MOTION CARRIED UNANIMOUSLY.

ADJOURNMENT

The Chairman adjourned the meeting.